

City Of Torrington

Torrington Parks and Recreation
153 South Main Street
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Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	August 21, 2013	Chairperson:	Susan Coe Holbrook
Meeting Location:	Civic Center	Recorder/Secretary:	Margaret Keywan
Meeting – Start Time:	5:08 p.m.	Meeting – End Time:	
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Present:	
Margaret Keywan	Mark McEachern
Mary Zbell	Marc Trivella
Dr. Isadore Temkin	Lori Chiron
Also Attending: Nancy Holbrook	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By - Mark McEachern to accept the minutes of the July 17, 2013, meeting.	Mary Zbell	7	0	0	Motion Approved.
Motion By – Marc Trivella to investigate safety and security protocol for the Civic Center and to determine why the building is left unlocked, also why non- employees are given keys to the building.	Mary Zbell	7	0	0	There is a security system in place at Coe and the doors are locked when the building is not in use. More information is needed in regards to when the door was found unlocked and what “non-employees” have access to the building. Please contact the Superintendent to discuss further.
Motion By – Mark McEachern to request a cost estimate for painting the Carriage House. The coloration appropriate and an aesthetically congruent replacement of original Cupolas originally designed for the Carriage House is requested.	Mary Zbell	7	0	0	The Coe Memorial Park Committee shall meet with the Parks and Recreation Commission when they have further information in regards to the Carriage House, prior to proceeding with initiating any plans.
Motion By – Dr Temkin to reiterate the recommendation of Chris Fererro that NO NEW PLANTINGS be done in Phase II until next year-- only weeding.** (This includes bulbs also because the next gardener will have to wait for die-down).	Lori Chiron	7	0	0	This will be discussed at the Walk-Through on 9/5/13.

.....Explore the possibilities

Motion By – Mark McEachern to discuss this option with Mike along with various tree species and damage to the new hickory.	Marc Trivella	7	0	0	Superintendent to follow up with Mike to discuss options for what type of tree should be planted to replace the two trees to be removed along South Main Street.
Permanent Motion By: by Margaret Keywan, that the amount of \$11,680.87 is to be reimbursed. Unless otherwise agreed upon or reformulated, this matter shall be resolved by the Probate Court. Until such time this Motion shall be repeated monthly. City Treasurer felt this amount was fair and is working with the Trustee to settle.	Lori Chiron	7	0	0	The Parks and Recreation Commission continues to support the decision to reimburse funds into the trust over five fiscal years including the current one, in order to compensate for electric charges that were processed under the wrong account. The Parks and Recreation Department transferred \$2,690.73 from the FY 12/13 Parks budget to the Coe Account. The Parks and Recreation Department has budgeted \$7,202.08 from the Parks Budget over the next 4 years to pay the balance in full. The amount to be reimbursed each year will be \$1,800.52 for FY 13/14 (current budget), FY 14/15, FY 15/16, and FY 16/17.
A Permanent Motion by Margaret Keywan for the reimbursement for 11 Mity-Lite tables entrusted to the Parks & Recreation Department be returned to the Trust or the financial equivalent of same be reimbursed to the Trust. This shall be a permanent motion until such time as the Park & Recreation commission resolves this issue or the Probate Court renders a decision	Lori Chiron	7	0	0	As previously stated, funds to purchase additional tables are not available in the Parks and Recreation Department Budget.
Motion By – Mark McEachern to Adjourn the meeting at 6:20 p.m.	Lori Chiron	7	0	0	Motion Approved.